

Accessibility Budget Calculation Form

For Alterations, Additions, or Structural Repairs To Existing Buildings

Project Description

Project Title:	Project #:
PM Name:	Building:

For a detailed description of the requirements for path of travel improvements, see the [Path of Travel Improvements Checklist](#).

If you have any questions while filling out the "Accessibility Budget Calculation" form, please email building@berkeley.edu.

This form shall be used to demonstrate how the project will be in compliance with California Building Code (CBC) section 11B-202.4 whenever alterations, additions or structural repairs are made to an existing building.

CBC 11B-202.4 requires that, during an alteration, addition, or structural repair, an accessible path of travel to the specific area of alteration, addition, or repair shall be provided. The primary accessible path of travel shall include all items below, listed in order of priority:

1. A primary entrance to the building or facility and site arrival elements (parking, public transit, and pedestrian rights-of-way),
2. Toilet and bathing facilities serving the area,
3. Drinking fountains serving the area,
4. Public telephones serving the area, and
5. Signs.

There are five separate methods for achieving compliance with CBC section 11B-202.4. The applicable method will be dependent on project specifics. The following is a brief description of each method. Please read the descriptions below and proceed to the method that is applicable to your project. Please choose only one method by checking the box below and filling out the corresponding paperwork for the selected method.

For the current Valuation Threshold, see the [DSA website](#)

11B-202.4 Compliance Methods

☐ **Method 1: Existing Complete Compliance**

The path of travel to the specific area of alteration, addition or structural repair is already in compliance with the current code OR was altered or constructed to comply with the immediately preceding edition of the CBC

☐ **Method 2: Limited Compliance (Under the Valuation Threshold)**

The adjusted construction cost of the project is less than or equal to the valuation threshold and 11B-202.4 exception 8 applies to limit the cost of compliance to 20% of the adjusted construction cost.

☐ **Method 3: Complete Compliance Achieved by Project**

The adjusted construction cost of the project is greater than the valuation threshold and all non-compliant components of the path of travel will be brought into compliance.

☐ **Method 4: Unreasonable Hardship Exemption Requested by Project**

The adjusted construction cost of the project is greater than the valuation threshold, but there is an unreasonable hardship in accomplishing all required path of travel improvements so the cost of compliance is proposed to be achieved through equivalent facilitation or to the greatest extent possible without creating an unreasonable hardship and is at least 20% of the adjusted construction cost.

☐ **Method 5: Mechanical, Electrical, and Plumbing, Cosmetic Work Exemption**

Projects consisting only of heating, ventilation, air conditioning, reroofing, electrical work not involving placement of switches and receptacles, and cosmetic work that does not affect items regulated by CBC Chapter 11B such as painting and carpet, are exempt from accessible path of travel requirements per CBC 11B-202.4 exception 7. For this method, no further action is required.

Note: All projects must take the appropriate steps to avoid litigation by complying with all CBC 11B accessibility requirements and must thoroughly document that compliance. **Failure to submit the required documentation for one of the compliance methods listed above will result in significant delays in processing permit applications.** The ABC form must be completed and attached to receive construction permits from the Building Department.

Method 1: Existing Complete Compliance

Select one of the following:

- ☐ The project/building already meets the current California Building Code (CBC) *11B Division 2: Scoping Requirements, Section 11B-202.4 Path Of Travel Requirements For Alterations, Additions And Structural Repairs*.

Path of Travel: An accessible route within an existing site, building or facility which connects the area being altered with site arrival points including **all of the following:** transit stops (campus and AC Transit), accessible parking, Loop stops, and campus circulation routes. When alterations, structural repairs or additions are made to existing buildings or facilities, the term "path of travel" also includes the toilet and bathing facilities, telephones, drinking fountains and signs serving the area of work. Please see the [Path of Travel Documentation Checklist](#) for a detailed description of the required components of a path of travel.

- ☐ These features have been altered or constructed to comply with the immediately preceding edition of the *CBC 11B Division 2: Scoping Requirements, Section 11B-202.4 Exception 2*.

I am the contractor/registered design professional (entity for verifying compliance) for the above referenced project and attest that ALL required accessible features meet one of the options I indicated above. Therefore, accessibility upgrades are not required for this project.

Name

Date

Signature

I am the Project Manager (university agent authorized to approve expenses for the project) for the above referenced project and understand the financial obligations for the requirement of accessibility upgrades where this method has been chosen. I understand that at the time of the final building inspection an accessibility inspection will be performed. I understand that any path of travel features that are found to be noncompliant in the course of that inspection must be corrected.

Name

Date

Signature

Method 2: Limited Compliance (Under the Valuation Threshold)

In accordance with *CBC 11B-202.4 exception 8*, when the adjusted construction cost is less than the current valuation threshold, then the cost of improvements to the path of travel for compliance with CBC 11B shall be limited to 20% of the adjusted construction cost. The adjusted construction cost shall not include the improvements made to the path of travel.

1. What is the cost of the project (valuation; based upon an independent third-party contractor's valuation, which would include profit, overhead, materials cost, labor, etc.)?

\$

2. What is the cost to provide ALL required access features that are not included in item #1 above?

\$

3. What is the amount necessary to qualify for the exception (20% of valuation provided in Item #1)?

\$

Access Features (In choosing which accessible elements to provide, priority should be given to those elements that will provide the greatest access in the order listed in the table below.)	Does this feature already conform to the current edition of the CBC or was constructed or altered under the most recent proceeding edition?	If not, is the feature (or portion thereof) to be made accessible at this time?	What is the cost of making the feature (or portion thereof) accessible?
Accessible Path of Travel to Entrance & Accessible Entrance (curb ramps, walks, door, door hardware, pedestrian ramps, landings, thresholds, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Path of Travel to remodeled area or addition from entrance	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Restroom(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Public Phone(s) (if provided)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Drinking Fountain(s) (if provided)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Signs, Storage, and Alarms (directional signs, parking stall(s) and striping, loading zones, parking signs, informational signs; lockers, shelves, self-storage; fire alarms, CO alarms)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Total cost of accessible features provided (20% of valuation in Item #1) Note: All costs to be documented by executed contracts or actual bids or other information accepted by the Building Official.			\$

Provide a **COMPLETE DESCRIPTION** below of **ALL accessible features intended to be altered during this project**. Please note, if you fail to provide an adequate description of accessible features being altered, then, this form will be returned for corrections that will unnecessarily delay your project from being approved.

Provide construction details (i.e. plans) that clearly demonstrates how all accessible features will be made accessible. Provide a very specific, clear and detailed description below. If you need additional space, provide a note in the space that a corresponding attachment has been submitted for this item. Where applicable please reference specific plan details that demonstrate compliance for this feature.

Access Features	COMPLETE DESCRIPTION
Accessible Path of Travel to Entrance & Accessible Entrance (curb ramps, walks, door, door hardware, pedestrian ramps, landings, thresholds, etc.)	
Path of Travel to remodeled area or addition from entrance	
Restroom(s)	
Public Phone(s) (if provided)	

Drinking Fountain(s) (if provided)	
Signs, Storage, and Alarms (directional signs, parking stall(s) and striping, loading zones, parking signs, informational signs; lockers, shelves, self-storage; fire alarms, CO alarms)	

I am the **contractor/registered design professional** (entity verifying compliance) for the above referenced project and attest that the proposed accessibility upgrades accurately portray the path of travel elements that are not in compliance and how the 20% accessibility budget will be spent to bring those items into compliance.

_____	_____	_____
Name	Date	Signature

I am the Project Manager (university agent authorized to approve expenses for the project) for the above referenced project and understand the financial obligations for the requirement of accessibility upgrades where this method has been chosen. I understand that at the time of the final building inspection an accessibility inspection will be performed. I understand that any path of travel features that are found to be noncompliant in the course of that inspection must be corrected.

_____	_____	_____
Name	Date	Signature

Method 3: Complete Compliance Achieved by Project

Provide a complete description below of all non-compliant accessible path of travel features and a description of the work necessary to make those features compliant. Additionally, attach construction details (i.e. plans) to accompany the description of work that clearly demonstrates how all accessible features will be made accessible. Provide a very specific, clear, and detailed description below. If you need additional space, provide a note in the row that a corresponding attachment has been submitted for this item. Where applicable, please reference specific plan details that demonstrate compliance for this feature.

At time of the final building inspection, an accessibility inspection will be performed including the accessible path of travel. Any non-compliant items found will be required to be corrected. This will delay the final building approval and permit closeout processes.

Path of Travel Features	COMPLETE DESCRIPTION
Primary entrance to the building or facility (including approach to the building, parking areas and connections to the street or sidewalk and these items would include curb ramps, walks, door, door hardware, pedestrian ramps, landings, thresholds, etc.)	
The path of travel to the area of remodel, addition, repair or specific element	

Method 4: Unreasonable Hardship Exemption Requested by Project

If the adjusted construction cost exceeds the accessibility valuation threshold, but the cost of compliance for all components is infeasible, the applicant may request an "Unreasonable Hardship" review. If the application is approved, compliance shall be provided by equivalent facilitation or to the greatest extent possible without creating an unreasonable hardship; *but in no case shall the cost of compliance be less than 20% of the adjusted construction cost.*

In order to qualify for an unreasonable hardship review, the following items must be provided:

1. The cost of providing access.
2. The cost of all construction contemplated.
3. The impact of the proposed improvements on the financial feasibility of the project.
4. The nature of the accessibility which would be gained or lost.
5. The nature of the use of the facility under construction and its availability to persons with disabilities.

The Unreasonable Hardship application will be reviewed for approval by [CCRAB](#) and the Campus Building Department. The project will be asked to provide financial information to determine the financial feasibility for full accessibility compliance of the project.

Unreasonable Hardship Application

Please provide the following preliminary information about your project:

1. What is the cost of the project?

\$

2. What is the cost to provide ALL required access features that are not included in item #1 above?

\$

3. If the Unreasonable Hardship is approved, the minimum amount required to be spent for accessibility compliance shall be 20% of valuation provided in Item #1.

\$

Access Features (In choosing which accessible elements to provide, priority should be given to those elements that will provide the greatest access in the order listed in the table below.)	Does this feature already conform to the current edition of the CBC or was constructed or altered under the most recent proceeding edition?	If not, is the feature (or portion thereof) to be made accessible at this time?	What is the cost of making the feature (or portion thereof) accessible?
Accessible Path of Travel to Entrance & Accessible Entrance (curb ramps, walks, door, door hardware, pedestrian ramps, landings, thresholds, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ <input type="text"/>

Path of Travel to remodeled area or addition from entrance	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Restroom(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Public Phone(s) (if provided)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Drinking Fountain(s) (if provided)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Signs, Storage, and Alarms (directional signs, parking stall(s) and striping, loading zones, parking signs, informational signs; lockers, shelves, self-storage; fire alarms, CO alarms)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Total cost of accessible features provided (20% of valuation in Item #1) Note: All costs to be documented by executed contracts or actual bids or other information accepted by the Building Official.			\$

Note: CCRAB reviews requests for exemptions from code compliance and makes recommendations to the Campus Building Official, who then approves or rejects the request. Projects applying Unreasonable Hardship exemptions must first fill out this form, and then meet with CCRAB to discuss their project's scope, cost, and plans for providing equivalent facilitation. See the CCRAB website for information on requesting a review.

Sign and date below expressing your intent to pursue an unreasonable hardship exemption for this project.

Project Manager

Signature

Date

Phone Number

E-mail

Design Professional/Contractor

Signature

Date

Phone Number

E-mail