

# CONGRATULATIONS

## ON YOUR NEW MINI BIN SYSTEM!

**Did you know that over 90% of the materials in most office waste streams are recyclable or compostable?**

In an effort to reduce the use of natural resources and the amount of recyclables and compostables entering our landfills, Cal Zero Waste is initiating an innovative recycling and composting system in your department.

### How does it work?

Mixed paper goes into the blue bin.

No liners required!

90%  
office waste  
recyclable  
or  
compostable



Eliminates  
odors and  
pests.

Landfill waste  
goes into the  
black side bin.

Your mini bin will be emptied **twice a month**. Only bins distributed and labelled by Cal Zero Waste will be serviced. In order to eliminate pests and odors, please place all food waste and cans and bottles in the centralized bins located in your kitchen, breakroom, or hallway.

### Where do I put the rest of my waste?

Compost, cans and bottles, and larger landfill and mixed paper bins are available in kitchens, breakrooms, and hallways. Compostable items can also be placed in the compost bins located in bathrooms.



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# What goes in each bin?



- All **food scraps** and waste
- Meat, dairy, and cheese
- Compostable cups and dining ware
- Paper coffee cups
- **#7 PLA plastics**



- **Clean** office or scrap paper
- **Flattened** boxes and paper wrappings
- Junk mail, newspapers, magazines
- Post-it notes, tape, and staples
- Please remove paperclips



- **#1 and #2 plastics** only
- Glass bottles
- Steel and aluminum cans
- Water bottles



- **#3-7 plastics**
- Styrofoam
- Coffee lids and straws
- Snack wrappers and tea bags

## Why participate?



eliminates odors and pests



promotes reuse



promotes recycling and waste reduction



saves resources



saves energy

## Questions?

[recycle.berkeley.edu](http://recycle.berkeley.edu) | [ltkings@berkeley.edu](mailto:ltkings@berkeley.edu) | (510) 643-4612



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