

CAPITAL RENEWAL COMMITTEE MEETING SUMMARY

June 14, 2018; 2:00 pm; 120 Durant Hall

Attendees:

Committee Members:

(Present)

Tsu-Jae King Liu, Vice Provost, Academic & Space Planning [CRC Co-Chair]
 Sally McGarrahan, Associate Vice Chancellor, Facilities Services [CRC Co-Chair]
 Shannon Holloway, Director, Capital Projects
 Patrick Goff, Executive Director, Environmental Health & Safety
 Walter Wong, University Registrar
 Jennifer Ahern, CAPRA member, School of Public Health
 Keith Gilless, Dean, CNR

(Absent)

Harrison Fracker, At-Large member, Architecture
 Jason Corburn, At-Large member, City and Regional Planning
 Jeremy White, Senior Program Manager, Architectural Access/Compliance
 Lyle Nevels, AVC - IT and Deputy CIO
 Arpad Horvath, Professor, Civil and Environmental Engineering
 Adile Quennarouch, Director, Finance & Capital Asset Strategies

Staff:

Susan Fish, Associate Director Asset Management [CRC Manager]
 Sarah Viducich, Planner, Academic & Space Planning
 Constance Hsu, Assistant Director, Finance & Capital Asset Strategies

Agenda Item	Discussion Summary	Actions to be Taken
1. Discussion Item – Review CR Project Proposal Evaluation Process	<ul style="list-style-type: none"> Proposal to assign teams of 3 CRC members to evaluate potential CRP projects in one of three “buckets”: 1. building and system renewal 2. envelope renewal, elevator renewal, and life safety upgrades 3. utility infrastructure, path and road renewal, and landscape renewal Teams will have two main evaluators, third evaluator will weigh in if scores differ significantly; evaluators will be given completed project questionnaire and potentially other supporting documents to inform evaluation, available on Box Assumption that existing “programs” within the CRP, e.g. Campus Classroom Renovation Program, will be funded as currently planned for in the FY19 program and will not be put through project evaluation process 	<ul style="list-style-type: none"> Susan to complete project questionnaire forms and upload these along with other supporting documents to the CRC Box folder
2. Discussion Item – Assign Committee Members to Evaluate CR Project Proposals	<ul style="list-style-type: none"> Shannon Holloway and Patrick Goff will evaluate building envelope, elevator, life safety projects Walter Wong and Keith Gilless will evaluate utility and landscape renewal projects Constance Hsu and (potentially) Arpad Horvath will evaluate building and systems projects 	<ul style="list-style-type: none"> Sally will ask Arpad Horvath whether he can serve as evaluator for building and systems projects
3. Discussion Item – Review Timeline for Evaluations	<ul style="list-style-type: none"> Evaluators will complete evaluations by June 28, at which point a third evaluator (either Sally or Tsu-Jae) will be brought in to evaluate projects with significantly differing scores between the two main evaluators Based on project scores, a FY19 CR program will be developed and sent electronically to CRC members the first week of July for review and approval FY19 CR Program will be submitted to CPC at July 9 meeting for final 	<ul style="list-style-type: none"> Evaluators to complete project evaluation sheets by June 28 Sally to send prioritized FY19 project list to CRC members electronically for review/approval Final FY19 CR program will be

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	<p>approval</p> <ul style="list-style-type: none">• Susan noted that some projects that have already been funded for Phase 1 will not be funded in FY19 for Phase 2 if these projects are not yet advanced enough to proceed this year	<p>submitted to CPC for approval at its July 9 meeting</p>
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