

CAPITAL RENEWAL COMMITTEE MEETING SUMMARY

April 4, 2019; 2:00 pm.; California Hall, Chancellor’s conference room

<p>Attendees:</p> <ul style="list-style-type: none"> Committee Members: <p>(Present) Lisa Alvarez-Cohen, Vice Provost, Academic Planning [CRC Co-Chair] Sally McGarrahan, Associate Vice Chancellor, Facilities Services [CRC Co-Chair] Adile Quennarouch, Director, Finance & Capital Asset Strategies Bruce Chamberlain, Campus Energy Manager Ella Callow, ADA/Section 504 Compliance Officer Jack Moehle, Professor, College of Engineering Jennifer Ahern, CAPRA member, School of Public Health Kira Stoll, Director of Sustainability Patrick Goff, Executive Director, Environmental Health & Safety Walter Wong, University Registrar</p> <p>(Absent) Arpad Horvath, Professor, Civil and Environmental Engineering Jennifer Wolch, Dean, College of Environmental Design Shannon Holloway, Director, Capital Projects</p> Staff/Guests: <p>Susan Fish, Associate Director, Asset Management [CRC Manager] Connie Hsu, Assistant Director, Finance & Capital Asset Strategies William Reichle, Interim Chief of Staff, Academic Planning Sarah Viducich, Planner, Academic Planning Ben Perez, Manager, Campus Access Services Gustavo Salas, Data Analyst, Asset Management Cherry Chung, Regional Asset Manager</p> 		
Agenda Item	Discussion Summary	Actions to be Taken
1. Discussion Item – Space Management	<ul style="list-style-type: none"> Vice Provost initiated a pilot matching-fund program to update spaces that are underutilized because of underinvestment. The program has \$1M in funding. The next step is communicate the program to school deans and department chairs. 	
2. Discussion Item – Gustafson to ADA Transition Plan	<ul style="list-style-type: none"> Berkeley had an ADA Transition Plan in 1993. However, the campus was not diligent in execution, resulting in lawsuit. Part of the settlement is the Gustafson Program. The 14-year settlement period is approaching its end, so there is a need for transition. All public entities are required by law to develop a transition plan to remove barriers and take proactive steps to ensure ADA compliance. Ben will be the University representative for this effort. A RFP has been issued for developing both transition plan and self-evaluation. The project is estimated to take 12-18 months. Ben will be the lead for this project and the liaison between the University and the Contractor. Funding has been allocated to the Gustafson Program for FY20 until the ADA Transition Plan is ready to launch in FY21. Incomplete projects in the Gustafson Program will be transferred into the ADA Transition Plan. 	<ul style="list-style-type: none"> Ben should send Susan the PowerPoint. Susan will file in Box.

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<p>3. Discussion Item – CR FY20 Program Evaluation</p>	<ul style="list-style-type: none">● The scoring for projects was calibrated. Asset managers used the standardized questionnaire and rubric to score projects. These scores were audited during group sessions to ensure scores are reliable and comparable within and across regions. Susan performed a final check for consistency.● Potential projects are sorted into four different 'buckets': building envelope, building systems, elevators, and life safety. Each 'bucket' needs two evaluators.● Other recurring programs (e.g. Campus Classroom Renovation) already have funding allocated and will go through a separate approval process.● Four groups of two members were assigned to review all projects within a given 'bucket.'<ul style="list-style-type: none">○ Elevators – Ben Perez and Walter Wong○ Bldg Envelope – Kira Stoll and Shannon Holloway○ Life Safety – Pat Goff and Bruce Chamberlain○ Building Systems – Jack Moehle and Adile Quennarouch● Evaluators will have until May 2 to review and score projects in the work portal Smartsheet.● Evaluators should use the same tools the asset managers had use for scoring. Given limited program funding cannot support all proposed project, evaluators should be mindful of risks, tradeoffs, and prioritization. Please contact Sally or Susan for any questions or concerns regarding the scoring.● A draft FY20 program will be available for review by May 16 and discussion in the next CRC meeting on May 23.● In the next meeting, the CRC will finalize projects for inclusion in the FY20 Capital Renewal Program for review and approval by the CPC.	<ul style="list-style-type: none">● Evaluators score all projects by May 2
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