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Due to the campus holiday curtailment, FS Custodial Services, Grounds, IPM and Zero Waste will be on reduced staff from end of business on Thursday, 12/20/18 through 7am on Monday, 1/7/18

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**Winter/New Year’s Holiday FY 18-19**

**December 2018 & Jan 2019 Work Order Deadlines:**

Any work order activity, regardless of type planned for the period 12/20/2018 through 1/7/2019 should be submitted no later than December 14th, 2018 so that your request can be processed.

Processing will begin on 1/2/2019 for any work order requests for dates after 1/7/19 forward.